SSS Reusable Parish Enrollment Template

Wix Field-Mapping Table

Companion to the parish enrollment delivery package and online implementation plan

Mapping rule. Use the internal field keys consistently across Wix, specifications, exports, and future revisions. Parent / Guardian 1 is the primary Wix contact; the child and all other responses remain enrollment-form data.

A. CORE ENROLLMENT FIELDS

Section / Parent-facing field	Internal field key	Wix field type	Required	Validation / data rule	Conditional display logic
Student Information - Student's Full Name	student_full_name	Short answer / text	Yes	Nonblank text. Do not map the child as the primary Wix contact.	Always visible.
Student Information - Preferred Name, if different	student_preferred_name	Short answer / text	No	Optional text.	Always visible.
Student Information - Date of Birth	student_dob	Date	Yes	Valid date; reject future dates.	Always visible.
Student Information - Current Grade / School Year	student_grade	Dropdown preferred; short text acceptable	Yes	If dropdown is used, response must match an allowed grade/year option.	Always visible.
Student Information - Home Parish, if applicable	student_home_parish	Short answer / text	No	Optional text.	Always visible.
Parent / Guardian 1 - First Name	guardian1_first_name	Contact - First Name	Yes	Nonblank text. Maps to primary Wix contact.	Always visible.
Parent / Guardian 1 - Last Name	guardian1_last_name	Contact - Last Name	Yes	Nonblank text. Maps to primary Wix contact.	Always visible.
Parent / Guardian 1 - Relationship to Student	guardian1_relationship	Short answer / text	Yes	Nonblank text or controlled dropdown if locally standardized.	Always visible.
Parent / Guardian 1 - Email Address	guardian1_email	Contact - Email	Yes	Valid email format. Maps to primary Wix contact / receipt address.	Always visible.
Parent / Guardian 1 - Phone Number	guardian1_phone	Contact - Phone	Yes	Valid phone value using Wix phone control where available. Maps to primary Wix contact.	Always visible.
Parent / Guardian 2 - Full Name	guardian2_name	Short answer / text	No	Optional. Do not create a second primary contact from this field.	Always visible.
Parent / Guardian 2 - Relationship to Student	guardian2_relationship	Short answer / text	No	Optional text.	Always visible.
Parent / Guardian 2 - Email Address	guardian2_email	Email or short answer	No	If populated, require valid email format.	Always visible.
Parent / Guardian 2 - Phone Number	guardian2_phone	Phone or short answer	No	If populated, validate as phone where native control permits.	Always visible.
Emergency Contact - Name	emergency_name	Short answer / text	No*	Optional by SSS default. *A parish may require it by local policy.	Always visible.
Emergency Contact - Relationship to Student	emergency_relationship	Short answer / text	No*	Optional by SSS default; align requirement with emergency-name policy.	Always visible.
Emergency Contact - Phone Number	emergency_phone	Phone or short answer	No*	If populated, validate as phone. If parish makes emergency contact required, require phone too.	Always visible.
Health - Allergies / medical / emergency medication?	health_needs	Single choice / radio	Yes	Exactly one of Yes or No; no preselected answer.	Always visible.
Health - Details	health_details	Long answer / multiline	Conditional	Required only when health_needs = Yes.	Hidden by default. Show + require when health_needs = Yes; hide + non-required when No.
Support - Learning / accessibility / other support?	support_needs	Single choice / radio	Yes	Exactly one of Yes or No; no preselected answer.	Always visible.
Support - Details	support_details	Long answer / multiline	Conditional	Required only when support_needs = Yes.	Hidden by default. Show + require when support_needs = Yes; hide + non-required when No.
Photography & Media Permission	media_permission	Single choice / radio	Yes	Exactly one of Yes or No; no preselected answer. Either response must permit submission.	Always visible.
Emergency Response Acknowledgement	emergency_acknowledgement	Checkbox	Yes	Must be checked before submission; unchecked by default.	Always visible.
School & Parish Expectations	school_expectations_ack	Checkbox	Yes	Must be checked before submission; unchecked by default.	Always visible. Place local policy/handbook link in adjacent text, not the field label.
Parent / Guardian Declaration - Name	declaration_name	Short answer / text	Yes	Nonblank typed name.	Always visible.
Parent / Guardian Declaration - Confirmation	declaration_confirmed	Checkbox	Yes	Must be checked before submission; unchecked by default.	Always visible.
Submission timestamp	system_submission_date	Wix system metadata	System	Do not ask the parent to enter it; use the submission-created timestamp.	Not displayed as an input field.

Optional modules and local extensions

Enable optional modules at parish setup. Families should not be asked whether they need a module that the parish has already decided not to use.

B. OPTIONAL MODULE - HOUSEHOLD ADDRESS

Section / Parent-facing field	Internal field key	Wix field type	Required	Validation / data rule	Conditional display logic
Household Address - Street Address	household_street_address	Short answer / address text	Yes when module enabled	Nonblank text.	Module-level logic: include this entire section only when the parish has an identified need to collect addresses.
Household Address - City / Town	household_city	Short answer / text	Yes when module enabled	Nonblank text.	Visible whenever Address module is enabled.
Household Address - Province / State / Region	household_region	Short answer / dropdown	Yes when module enabled	Nonblank or controlled regional option.	Visible whenever Address module is enabled.
Household Address - Postal / ZIP Code	household_postal_code	Short answer / text	Yes when module enabled	Validate to the locality as practical; avoid overly restrictive global patterns in a reusable template.	Visible whenever Address module is enabled.

C. OPTIONAL MODULE - AUTHORIZED PICKUP

Section / Parent-facing field	Internal field key	Wix field type	Required	Validation / data rule	Conditional display logic
Authorized Pickup - Person 1 Full Name	pickup1_name	Short answer / text	Yes when module enabled	Nonblank text.	Visible whenever Pickup module is enabled.
Authorized Pickup - Person 1 Relationship	pickup1_relationship	Short answer / text	Yes when module enabled	Nonblank text.	Visible whenever Pickup module is enabled.
Authorized Pickup - Person 1 Phone	pickup1_phone	Phone	Yes when module enabled	Valid phone value.	Visible whenever Pickup module is enabled.
Authorized Pickup - Person 2 Full Name	pickup2_name	Short answer / text	No	Optional text.	Visible whenever Pickup module is enabled.
Authorized Pickup - Person 2 Relationship	pickup2_relationship	Short answer / text	No	Optional text.	Visible whenever Pickup module is enabled.
Authorized Pickup - Person 2 Phone	pickup2_phone	Phone	No	If populated, validate as phone.	Visible whenever Pickup module is enabled.
Additional dismissal / pickup information?	pickup_additional	Single choice / radio	Yes when module enabled	Exactly one of Yes or No; no preselected answer.	Visible whenever Pickup module is enabled.
Additional dismissal details	pickup_additional_details	Long answer / multiline	Conditional	Required only when pickup_additional = Yes.	Hidden by default. Show + require when pickup_additional = Yes; hide + non-required when No.

D. OPTIONAL MODULE - PROGRAM-SPECIFIC INFORMATION

Section / Parent-facing field	Internal field key	Wix field type	Required	Validation / data rule	Conditional display logic
[PROGRAM-SPECIFIC FIELD 1]	program_specific_1	Choose locally	Local decision	Define validation before publication; do not leave generic field labels.	Parish-level module choice. Use additional field-level logic only when it serves the local requirement.
[PROGRAM-SPECIFIC FIELD 2]	program_specific_2	Choose locally	Local decision	Define validation before publication.	As locally defined.
[PROGRAM-SPECIFIC FIELD 3]	program_specific_3	Choose locally	Local decision	Define validation before publication.	As locally defined.
[PROGRAM-SPECIFIC NOTES / ACKNOWLEDGEMENT]	program_specific_notes	Long answer, checkbox, or other suitable control	Local decision	Match the actual local purpose. Acknowledgements should be unchecked by default.	As locally defined; remove unused fields rather than publishing blanks.

E. PUBLICATION VALIDATION RULES

✓ **No unresolved placeholders:** Replace school/program name, parish name, school year, contact details, policy links and all program-specific labels before publishing.

✓ **No hidden required-field traps:** Any hidden field must become non-required whenever it is hidden.

✓ **No default consent:** Media permission, acknowledgement checkboxes, and declaration confirmation begin unanswered/unchecked.

✓ **Primary contact mapping:** Only Parent / Guardian 1 should populate the primary Wix contact fields.

✓ **Receipt safety:** Send the receipt to Guardian 1 but do not echo health, support, custody, or dismissal detail responses in the email.

✓ **Mobile + desktop test:** Complete one full submission on both viewport types, test Yes/No branches, verify stored values, confirmation message, and receipt.

✓ **Module integrity:** Published Wix form must match the parish setup worksheet: unused modules are absent, not merely labelled optional.

✓ **Version record:** Record local form name, school year, SSS template version, and local revision/date after every material change.